



Remote Depositions and Exhibit Sharing Q&A
Using O&L Technology Solutions

COSTS

Q: Cost for video specialist?

A: The rates for a Video Specialist through video conference recording is: \$180.00 setup + first hour/120.00 for each additional hour/\$300.00 minimum.

Q: Is there an increased cost for doing remote depositions?

A: At this time there is a 50% discount: \$87.50 per party, no charge to witness. (expected charges in future: Standard rates, \$150 set up, \$175 per connection per party).

EXHIBITS / eDepoze

Q: Does eDepoze work on a phone too?

A: Yes, you can add the eDepoze app via the Apple Store and the Android Play Store.

Q: Does eDepoze contemplate witnesses reviewing hardcopies of the exhibits while they're on-screen? In other words, can you ask them to draw a diagram, or circle an object?

A: Yes. eDepoze has an annotation feature for the witness to highlight and draw.

Q: How do you handle asking a witness to mark an exhibit i.e. in an MVA - please mark where you were in an intersection when you were hit?

A: eDepoze has an annotation feature for the taking attorney as well as the witness.

Q: Is eDepoze necessary to conduct a remote deposition, or can it be done with only Zoom? (eDepoze seems cumbersome.)

A: Zoom is O&L's preferred video conference platform, there are other methods for remote proceeding as well as approaches to introduce exhibits. eDepoze is our preferred exhibit sharing platform. Once we are in-person for depositions eDepoze can stay with you and you maintain a digital workflow. No more copies, no more shipping exhibits. Our team is available to train and support you, so you are confident using the software.

GLOBAL COVERAGE

O'BRIEN & LEVINE

888.825.3376

24-hour support, 7 days a week

info@court-reporting.com www.court-reporting.com

68 Commercial Wharf, Boston, MA 02110



Q: Once an exhibit is distributed through eDepoze, is it available for the witness to refer back to throughout the remainder of the deposition? Or do you need redistribute each time you refer to it?

A: The list of exhibits appears in the witness view of eDepoze. Counsel does not have to redistribute the document to refer back to it.

Q: Can the witness and opposing counsel keep the exhibit copy? Either by printing or downloading the exhibit to their device? If they can, this may pose a problem with confidentiality protections that are supposed to be applied in the case.

A: eDepoze mirrors the paper process, opposing counsel receives a courtesy copy without annotations and marked exhibits.

Q: At which point, does an exhibit actually become shared to all participants?

A: The taking attorney has control of introducing, marking, and distributing exhibits. The taking attorney distributes the exhibit in real time to each participant, simultaneously.

Q: Can Exhibits be introduced as you go? Are potential exhibits visible to opposing counsel before they are "distributed"?

A: Exhibits are introduced by the taking attorney. Potential exhibits and folders are only visible to the taking attorney.

Q: Can we upload docs from a document database to eDepoze directly or do you need to place them on your desktop first?

A: Typically, you browse your desktop for the documents and or folders where you store the exhibits. Like adding an attachment for an email.

Q: Can we use eDepoze on a second screen instead of a second device?

A: You can use a second device, additional screen or minimize your display screen and place the two views next to each other.

SUPPORT

Q: How do you handle a witness who is not knowledgeable about tech?

A: An O'Brien & Levine technician will test with every participant prior to a deposition. We will go over all the features and guide the user. The day of the deposition, a technician is logged into the meeting 30 minutes prior and will stay on until all the participants are successfully logged in and ready to start. The technician is also available by phone throughout the proceeding and is not listening to the deposition.

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VIDEO CONFERENCE

Q: Can use the same login account on multiple devices at the same time, ex: laptop and iPad?

A: For Zoom, yes.

Q: Can a witness use a mobile phone?

A: Yes, it is possible. Video Conference is available on any Mac or Windows computer/laptop as well as any table or Smart phone (Android or Apple).

Q: How do you take a break to speak with your client in privacy and how do you go off the record to speak with opposing counsel?

A: Just like a deposition when everyone is present, all parties agree to go off the record. You have two options: mute your microphone and stop broadcasting your video by turning the video off. Then you would call your client or opposing counsel, then resume when finished or use the breakout rooms in zoom.

ADDITIONAL SERVICES

Q: Do you have real-time transcripts while the deposition proceeds and which platform is it on?

A: We use several different platforms for real-time depending on what your requirements are.

VIDEO RECORDING

Q: Can you use the video recording at trial?

A: The video needs to be recorded in accordance with the Rules of Civil Procedure to be admissible in court. O&L will provide a professional videographer conduct the initial read on and monitor the proceeding just like they do in the non-virtual proceedings.

SUPPORT

Q: What happens when there are internet disturbances, and sound and/or video are interrupted?

A: Our video conferencing tool is very good at adjusting to the user's bandwidth. You will see a resolution drop, instead of interruption. We advise participants to avoid other activities that will steal bandwidth (Netflix, or other streaming services) during the deposition. These issues are typically resolved during a test with an O&L Video Technician.

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CIVILITY

Q: How do you prevent opposing counsel from texting or emailing his client during the depo and feeding them answers?

A: You could set stipulations on the record. As well as ask during the proceeding if the witness is being coached.

HARDWARE

Are we able to use the same login account on multiple devices at the same time? Using laptop and iPad at the same time?

For Zoom, yes. You will just enter your meeting ID and password on a different device using the link or app. Make sure you make the court reporter and or technician aware of this, so he or she knows that you are on multiple devices.

Would like to schedule a remote deposition?

Contact us at: demo@court-reporting.com

You have our full support.

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